

NEW! CPH Recertification Requirements

We have some great news for our active CPHs! NBPHE is excited to announce updates to the CPH recertification requirements. We recently surveyed a cohort of CPHs about our recertification process and took any concerns we received to our Board of Directors. The Board considered the feedback and decided that compared to similar certification programs, our recertification process required more credits than needed.

Beginning on April 19, 2023, CPH will be required to submit 30 recertification credits for their 2-year recertification cycle instead of 50. As always, recertification activities must align with the role of public health professionals as listed in the CPH Exam Content Outline. Upon approval of the CPH recertification application, CPHs will be placed on the 2-year 30 recertification credit cycle moving forward.

Four Easy Steps to Recertify!

- 1. Review the CPH Recertification Activities Credit Guide.
- 2. Find CE Activities to Earn the 30 CEs during your 2-year recertification cycle.
- **3.** Log into CPH Central to log your CE activities as you earn them.
- **4.** Submit your <u>CPH Recertification Application</u> and pay the recertification fee <u>on or</u> <u>before</u> your certification is due to expire.

NOTE: CPHs up for recertification will receive an email from NBPHE to log into CPH Central and submit the application, recertification credits, and payment. As a reminder, the 30 recertification credits must be earned during your 2-year cycle to count for recertification. There are no rollover options for recertification credits from one recertification cycle to another.

CPH Recertification FAQs

1. How long is my CPH certification valid?

The CPH certification is valid for 2 years. Once you recertify, your CPH will be valid for another 2 years.

2. How do I apply for recertification?

First visit the <u>Recertification Page</u> to review the recertification requirements. Then log into <u>CPH Central</u> to recertify online.

3. What are the requirements to recertify my CPH?

For CPH recertification, a total of 30 recertification credits must be earned within the 2-year CPH recertification cycle. Credits earned should support the role of a public health professional as noted in the CPH Exam Content Outline.

CPHs are responsible for maintaining records of their continuing education credits and may be required to substantiate these during random audits.

CPHs are encouraged to report recertification credits earned via CPH Central.

4. What is the cost to recertify?

The cost to recertify is \$95 for applications submitted on or before the CPH certification expiration date.

5. What happens if I am delinquent submitting the recertification application?

Individuals who do not submit their recertification application by their deadline will be lapsed. Lapsed CPH may not represent themselves as a CPH certificant and may not use the designation until they receive official notice that the recertification requirements have been satisfied or that certification status has been reinstated.

6. Where can I find suggestions for continuing education activities to recertify?

Review the <u>CPH Recertification Activity Credit Guide</u> to see ways to earn Recertification credits toward recertification. Also review the <u>Tips and Tricks for a Seamless CPH Recertification</u>. If you need help identifying topics that relate to public health for recertification, also review the <u>CPH Exam Content Outline</u>.

7. How do I update my contact information and email?

NBPHE's primary way of correspondence is via email. You will receive email updates regarding the recertification program and the Quarterly Newsletter. Be sure to contact us at info@NBPHE.org to update your contact information and email to avoid missing out on important details regarding your CPH certification.